



North Santiam Watershed Council
Organization Meeting
Stayton Community Center
Thursday – January 11, 2018 (6 to 8 pm)

6:00 PM Welcome – Introductions
 Meeting Call to Order
 Review Mission
 Roll Call for Quorum
 Approval of November 2017 Minutes

6:15 PM **Nonprofit Organization Meeting Begins**
 Lead by David Atkin, Attorney with Atkin & Associates Center for
 Nonprofit Law

The purpose of the Organizational Meeting is to pass a series of resolutions that will help ensure the new NSWC organization operates under proper legal authority and procedures.

The following is a brief list of actions/decisions to be determined:

- Appointment of Directors
- Election of Officers (President, Secretary, Treasurer, and Vice President to be elected at this time)
- Adoption of Bylaws
- Adoption of Conflict of Interest policy
- Designation of officers or persons who will be authorized to sign checks or contracts on behalf of the corporation
- Hiring of any staff or consultant
- Passage of resolutions to authorize current or upcoming programs and activities
- Passage of resolutions to authorize financial activities and expenditures
- Passage of resolution authorizing the preparation and submission of the IRS application for tax-exempt status.