

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF NORTH SANTIAM WATERSHED COUNCIL

The Board of Directors met on July 11, 2019 6pm – 8 pm at the Stayton Community Center, Stayton, Oregon. The meetings was planned as a NSWC Business Meeting without a public speaker.

Brad Nanke, Board President called the meeting to order at 6:12pm. The NSWC mission was read and introductions followed.

Directors Present: Brad Nanke - President (City of Salem), John Caruso - Treasurer (Marion County Representative), Jan Irene Miller - Secretary (Bird Haven Tree Farm Representative), Suzette Boudreaux (Little North Fork Santiam Subbasin Representative), Brent Stevenson – Vice President (Irrigation District Representative).

A Quorum Present: Five out of eight of the Directors were present. Dave Carpenter (Aquatic Resources Representative), Bill Sanderson (Economic & Recreation Representative) and Woody Jackson (Breitenbush Subbasin Representative) were absent.

Technical Advisors Present: NA

NSWC Staff Present: Rebecca McCoun, Executive Director

General Members Present: Jeremy Mills stayed only through introductions due to the nature of the meeting.

I. CORPORATE ACTIONS

6:14 pm Minutes of the previous meeting held on June 13, 2019 were brought to the floor. Brent Stevenson motioned to approve the minutes. Suzette Boudreaux made a second. No further discussion. All were in favor. The June 13th, 2019 minutes were adopted.

II. NSWC CORPORATE ACTIONS

6:17 – 7:20 Executive Director presentation and discussion of finalized Budget: Rebecca McCoun, Executive Director, presented the updated budget. Modifications had been made since the previous review, including the update of her compensation voted on by the Executive Committee. Discussion followed. Decisions were made on useful ways to view and report the information and how we would budget multi-year capacity funding. Rebecca will make revisions and send revised budget out to the board.

The board requested Rebecca to send them the list of NSWC Program and Classes and the QuickBooks Chart of Accounts. Rebecca noted she would send them out as soon as she received them from the bookkeeper.

The board discussed the need to review and adopt a Personnel Policy. Brent noted he is currently

7:25 – 7:45 pm Governance Committee Update and Discussion

Board Recruitment:

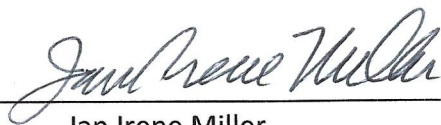
- Jan Irene presented a summary of actions taken by the Governance Committee. Discussion ensued on topics to have at monthly meetings and potential Board candidates to recruit. Rebecca agreed to make a template to track actions taken for recruiting speakers and inviting potential board members. Jason Cox, ODF Public Affairs will present in August. Jan Irene agreed to invite Santiam Hospital and Salem Hospital representatives to speak in September regarding healthcare operations and the impact of the toxic algae bloom. We will invite the OWRD Water Master to speak in October and November will be the successes of the Drought Resiliency Plan. In further discussion we agreed to update the website, use Brent's provider for hosting the update and to move ahead with onboarding materials. Governance Committee will move ahead to get a quote for upgrading the logo.

7:50 pm Announcements

- Future Executive Director's Meetings will continue to be held monthly at Shari's as they have in the past. Other NSWC Committee Meetings (Finance, Governance for now) will be 5:15-5:45 the evening of the NSWC Monthly Meeting. NSWC Public Meetings will be 6:00-7:30pm with public speakers.
- Straub Environmental Education will be hosting their annual meeting in Salem the evening of July 23rd.

8:05 pm Meeting Adjourned

Signature of Secretary



Jan Irene Miller

Date:

