

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF NORTH SANTIAM WATERSHED COUNCIL

The Board of Directors met on April 12, 2018 6pm - 8:20pm

The meeting was held at the Stayton Library: 515 N. First Ave, Stayton, Oregon 97383.

Brad Nanke, Board President called the meeting. The NSWC mission was read and introductions followed.

Directors Present: Brad Nanke-President (City of Salem), Brent Stevenson-Vice President (Irrigation District), John Caruso -Treasurer (Marion County), Jan Irene Miller-Secretary (Bird Haven Farm, Landowner), Dave Carpenter (Aquatic Resources Representative), Bill Sanderson (Recreation & Economic), Jon Tucker (Lower Subbasin)

A Quorum Present: Seven out of eight of the Directors were present when meeting was called. Suzette Boudreaux (Little North Fork Subbasin) were absent. Suzette is attending the Little North Fork community meeting this evening.

Technical Advisors Present: Timothy Ernster (USACE), Darrin Neff (USFS), Brandin Krempasky (City of Salem)

CPRCD/NSWC Staff Present: Rebecca McCoun, Executive Director

NSWC Volunteer Intern Present: Beth Tanner

General Members Present: Woody Jackson (Breitenbush Subbasin), Jeremy Mills (Mill Creek)

I CORPORATE ACTIONS

6:10 pm Minutes to Previous Meeting: Minutes of the previous meeting held on March 8, 2018 were brought to the floor. Brad motioned to approve the March 2018 minutes. Dave Carpenter seconded the motion. Discussion followed. John Caruso noted we needed to add Bill Sanderson's name to the list of individuals not at the March meeting. Brad moved to approve the minutes with the correction. John seconded the motion. No further discussion. The March 2018 minutes were adopted.

II BOARD OPEN DISCUSSION

6:20 pm Shared Services Discussion

Rebecca noted with the assistance of Bala Cadambi, a Fellow Intern with BEF, she and the coordinators of the South Santiam WC, Luckiamute WC and Mary's River WC, herself were looking at different shared service models. Question posed, are their ways the Mid-Willamette watershed councils could find efficiencies in collaboration? Rebecca shared a few slides from a

shared services power point presentation Bala had provided at the Model Watershed April Coordinator meeting. The presentation outlined the structure and roles of the staff and board of directors. What are the various needs of each of the councils and who is filling those needs. Bala noted there might be certain services that could be shared across councils. Bala has been interviewing the coordinators to see which groups have overlapping needs. He will be researching it further but it looks as if there may be an overlapping need for community outreach and volunteer engagement assistance amongst the councils. Discussion followed. Jan Irene noted our need to meet this summer and revisit our Strategic Action Plan given the changes that have occurred over the last year and how we are no longer sharing staff with the South Santiam WC.

Furthering the discussion of working collaboratively with our regional partners, Rebecca brought the Partnership and Employment agreement draft document between the Marion SWCD and the NSWC to the floor. Rebecca had send out a few days prior a draft agreement. Important points regarding landowner privacy and public records rules followed. Rebecca will bring the board questions to Jane Keppinger, Marion SWCD District Manager.

7:30 pm NSWC & Mitigation Projects

Rebecca brought up the topic of the NSWC taking on mitigation projects. Currently, two different consulting firms have reached out to the NSWC for projects. Rebecca brought up the issue of liability and how the NSWC could help with project management on these projects. However, she noted the NSWC would not want to take on the liability of the success of the sites. Given it is on private land and the many natural occurring factors out of our control it would be very risky. Rebecca noted she had received conflicting information related to who is ultimately responsible for mitigation project sites. Both consulting firms who contacted her have never worked on mitigation projects with watershed councils before so the process is unclear. The board directed Rebecca to research further.

7:40 pm Willamette University MBA Intern Update

Jan Irene provided the board with a brief background about the grant application for nonprofits she submitted to the Willamette University (WU) MBA program. The grant would fund a WU MBA student for a summer to help the NSWC identify a funding strategy that would help make the NSWC organization more resilient and sustainable. Jan Irene reminded the board the need to take these steps given the Meyer Memorial Trust funding ends in 2019 and with the recent loss of Tyler Pedersen to a better paying job. The NSWC needs to evaluate and develop a new funding strategy.

The Willamette University MBA Program awarded the NSWC a \$6,000 grant to hire an intern for the summer. Brad, John, Rebecca and Jan Irene interviewed four WU MBA students for the summer position. Tim Appelbaum was the top candidate. He was offered the position and he accepted. Given each of the candidates interviewed brought a unique skill set to the project the group thought bringing on all four students would be ideal. Brad, Jan Irene, John and Rebecca looked for additional funding. Danielle with Marion County offered to fund two interns and

John Caruso offered to contribute \$2k toward wages. Unfortunately, by the time they offered the other candidates the positions they had taken other summer jobs. Tim will begin working for the council in May. Jan Irene noted she and Rebecca would be providing the board with updates throughout the summer.

III UPDATES & ANNOUNCEMENTS

7:50 pm Treasury Report

John Caruso received the financials at the start of the meeting so he was not able to provide a thorough update. Cascade Pacific RC&D continues to provide the financials the day before or the day of the board meeting which does not give John enough time to review them. John noted he is looking forward to the transition and having help with reviewing the financials.

After a quick look, John did note the unrestricted funds account is still showing a negative balance. Rebecca noted we are waiting for cash reimbursements from the Marion SWCD and City of Salem for the Building the Case for the Value of Water. The NSWCD paid the outstanding ECONorthwest's invoice and that is why the account is showing negative. Marion SWCD and City of Salem agreed to pay these costs. Rebecca has invoiced both the SWCD and Salem but has not yet received payment.

7:55 pm City of Salem Equipment Donation

Brandin Krempasky with the City of Salem approved Rebecca's request for the donation of several YSI Sonde water quality monitoring probes. The probes are used to measure continuous water quality data like dissolve oxygen, turbidity, temperature, conductivity, etc. The equipment is functional but given it is outdated the city is no longer using them. Rebecca noted the NSWCD could use the probes to help collect baseline data before and after project implementation. Rebecca thanked Brandin and the City of Salem for the equipment donation.

8:00 pm USACE Detroit Reservoir Water Supply Outlook

Tim Ernster with the USACE provided the NSWCD with a short power point presentation on the USACE 2018 Detroit Reservoir Water Supply Outlook. With the current USDA NRCS basin forecast and the current snowpack and precipitation reports they are forecasting 100% probability of reservoir refill by mid-May.

8:15 pm Mill Creek Rain Garden Planting Event

Jeremy Mills noted they will be planting the newly created rain garden in Salem located along Mill Creek on April 23 and April 24th. They are looking for volunteers to help with the planting. Rebecca noted she could help send out requests for volunteers.

8:20 pm Adjournment: There being no further business, the meeting was adjourned.

Signature of Secretary


Jan Irene Miller

Date:

6/14/18