

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF
NORTH SANTIAM WATERSHED COUNCIL**

The Board of Directors met on **May 14, 2020 6pm – 7:25 pm**

The meeting was held via Zoom Meeting (Online)

Note: (Due to the COVID-19 virus and recent CDC recommendations our monthly watershed council meetings are being held virtually with both call in and web options.)

Jan Irene Miller, President called the meeting to order at 6:06 pm. The NSWC mission was read and introductions followed.

Directors Present: Woody Jackson (Breitenbush Subbasin Representative); Brad Nanke (City of Salem Representative); Suzette Boudreaux (Little North Fork Subbasin Representative); and Jan Irene Miller (Lower NS Subbasin Representative); Brent Stevenson (Irrigation District Representative), John Caruso (Marion County Representative)

NSWC Staff Present: Rebecca McCoun, Executive Director

NSWC Volunteer Present: Amy Borba

General Members Present: Jay Hennigan; Michael Bradley (City of Stayton); Kathy Bridges

6:08 PM April 2020 Minutes

Jan Irene entertained a motion to approve the April 9, 2020 minutes. Brad moved to approve minutes; Suzette made a second. No further discussion, all in favor and motion passed.

Announcements:

The USFS was going to provide a brief update to the council. No one from the USFS called in. Rebecca will check in with them again.

6:10 PM Paycheck Protection Program Discussion

Rebecca reached out to both Jan Irene and Suzette regarding the Paycheck Protection Program (PPP). After phone/email discussions earlier on May 14th it was determined to have Rebecca apply through Citizen's Bank for the Federal Relief Package CARES for the Paycheck Protection Program (PPP) forgiveness loan. This \$13,000 will help stretch our grant funding as there is no confirmed date from primary funders when they will begin again and at what level. Several other watershed councils have applied successfully and if funds go to payroll (60-70%) and/or rent/utilities it does not have to be paid back if staff stay employed during the duration of the loan. Brad moved to approve, Brent second, motion passed. An application was submitted through the NSWC bank (Citizen's Bank) and signed by Jan Irene Miller.

6:15 PM Executive Director Update

Executive Director provided an update (attached). OWEB hopes to have projections by end of May or June for what level grants might be picked up at and when. The Partners of the North Santiam Results Chain discussion power point was shared briefly and will be distributed after the meeting to all via email. Discussion followed on how the Results Chain helps set the stage for planning, implementing, and monitoring restoration actions.

6:40 PM NSWC 990 for FY 2018-2019

Rebecca sent the draft NSWC 990 Tax Form for fiscal year 2018-2019 out to the board members for review just before the meeting. She sent it out as soon as the accountant had it ready for review. Since the final draft was submitted shortly before the meeting started it was moved by Brad that we accept it conditionally and seconded by Suzette for all to complete a thorough review before 11AM on May 15th (due date) to see if there were any required edits. It was noted that Cascade Pacific RC&D had filed a 990 for the first part of the NSWC 2018 fiscal year which is why some of the figures were lower than expected.

Note: All approved of the 990 via email by 11am on May 15th. Jan Irene signed the 990 and the tax form and CT12 were submitted electronically.

A new spreadsheet of all open grants and monitoring remaining grants was presented (attached) that is easier to understand for all.

6:50 PM Governance Committee Update

Jan Irene and Suzette reported out on the Governance Committee discussions. The board position "job application" was drafted and posted for potential new board members. Jan Irene acknowledged appreciation to Kathy Bridges for joining the meeting and noted her possible interest in coming on board. Kathy shared some of her interests and had previously shared her resume. All welcomed Kathy to the meeting. Suzette shared she had posted the board member announcement on 2 Facebook sites, Next Door (N Fork area) and Linked In. Rebecca had sent it out in the NSWC May eUpdate. Kathy had responded to the e monthly eUpdate notice.

7:00 PM Logo & Social Media Discussion

Everyone agreed the new logo looks awesome and all were pleased to see how it will roll out in social media and print. There was discussion around the website design and whether to invite Elliot (the logo designer) into possibly working with us on a new website and/or working with Fiona at Calapooia. Jan Irene, Suzette and Rebecca will discuss further. General member Jay Hennigan offered to discuss web hosting with Jan Irene.

7:10 PM Diversity, Equity & Inclusion

Discussion on the Mid Valley River Connections DEI efforts or the lack thereof due to social distancing and new funding issues. MMT is willing to allow the Mid Valley group to convert the shared grant from DEI focus to capacity if needed. It was noted that if the PPP application is successful there might be less pressure on capacity dollars. All feel strongly this is important and want to continue the DEI discussions, but this may occur as individual councils rather than the 5 councils working together.

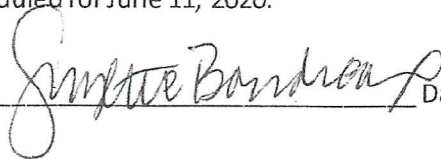
Rebecca shared the MMT DEI Self- Assessment Tool. Rebecca will email it out to all board members, and all were encouraged to complete this at their earliest opportunity. Discussion followed around how this assessment will help better prepare the council in everything we do from grant proposals to outreach.

7:25 PM Adjourn

Brad motioned to adjourn, Suzette seconded, meeting adjourned.

The next zoom meeting is scheduled for June 11, 2020.

Signature of Secretary



Date:

6/12/2020